

THE  
CONSTITUTION & BY LAWS  
OF  
THE TRAIL MAPLE LEAF BAND

As amended October 27, 2016, v3.1

# THE CONSTITUTION of THE TRAIL MAPLE LEAF BAND

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## **Article I: Name of Organization**

The full name of this organization is The Trail Maple Leaf Band.

## **Article II: Purpose**

The Trail Maple Leaf Band is a community music organization providing an opportunity for its members to continue the recreational development and enjoyment of music by playing concert band repertoire. The Band in turn provides culture, entertainment and support to the City of Trail and neighboring communities, by performing at functions and venues such as indoor concerts or outdoor parades and concerts.

## **Article III: Membership**

- 3.1 Membership in the Trail Maple Leaf Band, hereinafter referred to as the "Band", is open to everyone who demonstrates in their chosen concert band instrument, suitable proficiency as determined by the Bandmaster.
- 3.2 All members are expected to attend a majority of rehearsals and performances.
- 3.3 All members must show respect for the Band and for fellow members by cooperating toward a common goal of quality musicianship and an ongoing Band organization.
- 3.4 Appropriate conduct and presentation during rehearsals and performances is expected by all members.
- 3.5 Participation in Band activities and functions, including service in support or governance of the Band is voluntary and without remuneration.
- 3.6 Any member may leave the Band at any time by:
  - 3.6.1 Notifying the President of the Band or the Bandmaster and,
  - 3.6.2 By returning their uniform, any borrowed instruments and any other Band owned property in a clean and well maintained condition.
- 3.7 Any member who is unwilling or unable, in a significant manner, to adhere to the statements set out in the Constitution and Bylaws will have their status in the Band reviewed by the Board of Directors and the Bandmaster. They may be asked to return their uniform, any borrowed instrument(s), and any other Band owned property and leave the Band.

#### **Article IV: Organization**

- 4.1 The Trail Maple Leaf Band is a non-profit charitable organization.
- 4.2 Organizational duties are divided between:
  - 4.2.1 The Board of Directors, hereinafter referred to as the “Board”, the governing body responsible for legal and financial matters and ‘good of the Band’, whose members are taken from and elected by the General Membership and,
  - 4.2.2 The Bandmaster, who conducts the Band and manages artistic direction and routine operation of the Band, and who is appointed by the Board.
- 4.3 The Board consists of a President, Vice-President, Secretary, Treasurer, and at least three (3) Directors.
- 4.4 The Officers of the Board with signing authority will include at least three (3) of the following: President, Vice-President, Secretary or Treasurer.
- 4.5 The Bandmaster sits on the Board as a non-voting member.

#### **Article V Meetings**

- 5.1 An Annual General Meeting, (AGM), to which the Entire Membership has been invited, must be held. It will include, but not be limited to, the following purposes:
  - 5.1.1 Review of the business of the Band.
  - 5.1.2 Opportunity for discussion and participation by the Entire Membership.
  - 5.1.3 Election of members of the Board of Directors whose terms have ended as specified in the Bylaws.
  - 5.1.4 Election of members to fill vacant or temporary positions on the Board.
- 5.2 A Special General Meeting, (SGM), may be called at the request of the Board.
- 5.3 Those in attendance at an AGM or SGM form the quorum.
- 5.4 Notice of an upcoming AGM or SGM will be given at least two (2) weeks in advance, verbally at a Band rehearsal, by mass electronic communication or by written notification.
- 5.5 Minutes are to be taken at these meetings and made available to all members or interested parties.

#### **Article VI Dissolution of the Trail Maple Leaf Band**

- 6.1 Following an SGM or AGM at which a decision is made to dissolve the Band, a committee shall be formed from the remaining Board members and Entire Membership of the Band, including the Bandmaster, and be tasked with settling the affairs of the Band.
- 6.2 The committee formed must include two (2) Board members with signing authority.
- 6.3 All instruments and other equipment on loan to the Band must be returned to members or groups who have made those loans.
- 6.4 All uniforms, instruments or equipment on loan from the Band to members or external groups must be recovered.

- 6.5 All subscriptions, websites and other ongoing accounts will be terminated.
- 6.6 Applicable deposits for uniforms or equipment must be returned to all members or groups who have made those deposits.
- 6.7 All debts owing shall be paid.
- 6.8 Band owned music charts; material assets such as uniforms, instruments and equipment; along with Band owned intellectual property such as photos, recordings, electronic media with contained information, social media site content, and written articles, that have already been accounted for in the expenses of the Band, are to be given to a performing arts group(s) that is a Canadian registered charity, selected by the committee formed as per Articles 6.1 and 6.2.
- 6.9 Items remaining after applying Article 6.8 may be sold for cash and the proceeds distributed as per Article 6.10.
- 6.10 All financial accounts will be closed and the cash donated to a Canadian registered charity selected by the committee formed as per Articles 6.1 and 6.2.

These Amendments to the Constitution of The Trail Maple Leaf Band were ratified by a majority of the General Membership on:

November 27, 2016

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